

GUYANA NATIONAL RIFLE ASSOCIATION

CONSTITUTION



January 27, 2014

GUYANA NATIONAL RIFLE ASSOCIATION'S

Constitution

ARTICLE 1 : Authorisation

The Original Rules and Regulations were passed at a General Meeting held on 15th January, 1992. The following amended Constitution together with the three appendices were passed at a General Meeting held on the 27th January, 2014.

ARTICLE 2 : Registered Office

The Association shall be called the Guyana National Rifle Association or the Guyana NRA (hereinafter referred to as 'The Association') and the official address shall be the Olympic House, 76 High Street, Georgetown, Guyana. P.O Box 10862

ARTICLE 3 : Objects

The objects of the Association shall be to promote Rifle, Pistol, Revolver and Shotgun shooting in Guyana.

ARTICLE 4 : The Council

4.1 There shall be a Council for the management of the affairs of the Association. The Council shall comprise the following officers:

1. The President
2. Two Vice-Presidents
3. An Ex-Officio Vice-President (Army)
4. An Ex-Officio Vice-President (Police)
5. The Honorary Secretary
6. The Honorary Treasurer
7. The Assistant Secretary/Treasurer
8. The Full Bore Shooting Captain
9. The Full Bore Shooting Vice-Captain and the
10. Small Bore Shooting Captain
11. The Small Bore Shooting Vice-Captain

4.2 In addition, the Council shall comprise three (3) Honorary Members and two (2) Auditors.

4.3 The members of the Council shall be elected at the Annual General Meeting each year.

4.4 Retiring members of the Council shall be eligible for re-election.

4.5 Five members shall form a quorum.

4.6 The Council shall have the power to fill any vacancies occurring during the year, subject to approval by the next General Meeting.

ARTICLE 5 : Membership

- 5.1 All officers, NCOs and ranks of the Disciplined Services of Guyana shall be eligible for membership.
- 5.2 Residents in Guyana over the age of 15 years, other than members of the Active Forces may be admitted to membership.
- 5.3 The names of prospective members shall be handed to the Hon. Secretary, together with the names of their proposers and seconders. All prospective members should submit Police Clearance with their application. The names of prospective members shall be circulated to the members. If there are no objections, membership shall be decided by a majority vote of the Council.
- 5.4 Any candidate rejected by the Council may not be again proposed until a period of one year has elapsed.
- 5.5 All members shall have identification cards of the Guyana NRA which are renewable by annual subscription.
- 5.6 **Associate Membership**
- (i) Any resident in Guyana over the age of twelve years may be admitted as an *Associate Member* for small bore shooting on the recommendation of two members who shall be responsible for the conduct of that Associate Member.
 - (ii) Associate Members shall be under the direct control of the Council and shall have no voice in the management of the Association.
 - (iii) An Associate Member over the age of fifteen years may be admitted as a member of the Association, on the recommendation of the Council.
- 5.7 **Block Membership**
- (i) Personnel of firms and corporations in Guyana may be admitted to Block Membership on conditions to be determined from time to time.
- 5.8 **Life Membership and Honorary Life Membership**
- (i) On the recommendation of the Council or on petition signed by fifteen members of the Association, any member - past or present – may be made a life member of the Association subject to the approval of a General Meeting.
 - (ii) The Council may from time to time elect any person to be an Honorary Life Member. An Honorary Life Member shall enjoy all privileges except shooting and voting.
 - (iii) Any visitor to Guyana who is a serving member of the armed forces of countries friendly to the Government of Guyana or a member of a Rifle Club or Association affiliated to the National Rifle Association of Great Britain may, on being introduced by a member of the Association, be granted Honorary Membership by the Council. Such Honorary Membership shall be valid for a period not exceeding six months.

ARTICLE 6 : Subscription

- 6.1 All subscriptions are due and payable in advance at rates determined by the Annual General Meeting.

6.2 All applications for non-payment of subscriptions shall be referred to the Council.

ARTICLE 7 : Finances

- 7.1 The Honorary Treasurer shall be responsible for the books of accounts.
- 7.2 The Bankers of the Association shall be the Guyana National Cooperative Bank. The Republic Bank (Guyana) Ltd and any other so approved by the Council.
- 7.3 All cheques, bills of exchange or other negotiable documents shall be signed by any two of the following five officers of the Association viz: The President, any Vice-President, the Honorary Secretary, the Honorary Treasurer.
- 7.4 The Honorary Treasurer shall deposit all money received with the Association's Bankers, except such sums as may be required for petty expenses as shall be directed by the Council from time to time.
- 7.5 Audited Income and Expenditure Statements and a Balance Sheet must be presented at the Annual General Meeting of each year.

ARTICLE 8 Auditors

- 8.1 Two members of the Association shall be elected auditors at the Annual General Meeting in each year.
- 8.2 They shall inspect and check quarterly the books of account and financial statements of the Association.
- 8.3 The Income and Expenditure accounts and Balance Sheet shall not be adopted at the Annual General Meeting except supported by the Certificate of the Auditors.

ARTICLE 9 : Council Meetings

- 9.1 The Council shall meet at least once per month.
- 9.2 They shall have the power to make, alter or amend all regulations not already specifically covered by the rules of the Association.
- 9.3 Any elected member of the Council who is absent from three consecutive meetings of the Council without leave shall be deemed to have lost his seat.

ARTICLE 10 : General Meetings

- 11.1 There shall be two General Meetings of the Association in each year in the months of January or February and July or August for the consideration of statements, reports etc.
- 11.2 Motions etc., for consideration at a General Meeting must be submitted in writing to the Honorary Secretary at least fourteen days prior to the meeting. The Notice shall be published in the daily newspaper. Copies of motions to be included in the Agenda of any General Meeting shall be circulated to members at least seven days prior to such meeting.
- 11.3 One-third of the membership shall form a quorum.
- 11.4 Notice convening a General Meeting shall be given not less than twenty-one days prior to such meeting. The Notice shall be published in a daily newspaper. Copies of motions to be included in the Agenda of any General Meeting shall be circulated to members at least seven days prior to such meeting.
- 11.5 The Shooting Captain and the Honorary Secretary shall each submit a report of the previous year's activities at the Annual General Meeting in each year.

- 11.6 If at any General Meeting of the Association a quorum of members is not present within half an hour after the time appointed for holding same, the Meeting shall stand adjourned to the same day and time in the next week and if at such adjourned Meeting a quorum of members is not present within half an hour of the time appointed, the Meeting shall nevertheless be held.

ARTICLE 11 : Special General Meetings

- 11.1 A Special General Meeting may be called by the Council or on a petition signed by a quorum of members of the Association stating the purpose for which such meeting is to be called.
- 11.2 Special General Meetings shall conform in all other respects to the conditions governing General Meetings except that no business shall be transacted at a Special General Meeting other than that for which it shall have been convened, and except that notice shall be given not less than fourteen days prior to such Special General Meeting.

ARTICLE 12 : Acquiescence to Rules

- 12.1 The payment of subscription entitles a member to enjoy all the benefits and privileges of the Association.
- 12.2 The payment of subscription must also be considered as distinctly implying the compliance of the Member with the Rules and Regulations of the Association, the restrictions they enjoin and the penalties they enact.

ARTICLE 13 : Misconduct of Members

- 13.1 Any member of the Council who becomes aware of an infraction of the Rules and Regulations shall bring such infraction to the notice of the offending member. Should the member persist in violating the Rules or Regulations, the matter shall be reported to the Council which may rule on appropriate action.
- 13.2 If the conduct of any member is, in the opinion of any three members who certify the name to the Council in writing, injurious to the interests of the Association, that member shall be liable to suspension by the Council or to expulsion by the decision of a General Meeting.
- 13.3 The decision of the Council or of a General Meeting shall be final.

ARTICLE 14 : Range Officers

- 14.1 The Staff Officer of the Guyana Defence Force shall be Chief Range Officer.
- 14.2 The Council shall appoint such persons as Range Officers as they see fit.
- 14.3 A Range Officer shall be detailed to be present at every shoot to direct firing operations. Such Officers shall have authority in the event of misconduct by any member, to order the offending member off the range. All such occurrences shall be reported to the Council.

ARTICLE 15 : Practice

The Ranges shall be open for practice on days and on conditions as fixed by the Council. Any shoot may be cancelled if circumstances warrant.

ARTICLE 16 : Prize Meetings

Prize Meetings shall be held at least once in each year. A decision to the contrary must be ratified by a General Meeting of the Association.

ARTICLE 17 : Affiliation and Validity of International Rules

The Association shall be affiliated to the West Indies Full Bore Shooting Council (WIFBSC), the National Rifle Association of Great Britain (NRA), the National Small Bore Rifle Association of Great Britain (NSRA), the International Shooting Sports Federation (ISSF), the International Confederation of Fullbore Rifle Associations (ICFRA) and the International Practical Shooting Confederation (IPSC). The Rules and Regulations of these bodies shall be deemed to be those of the Guyana National Rifle Association except they are at variance with the standing rules of the Association.

ARTICLE 18 : Rules of Shooting

The Rules of Shooting of the Guyana National Rifle Association shall be as set out in *Appendix I-III* to these Rules and Regulations.

ARTICLE 19 : Alteration of Rules

All alterations, additions or amendments of the rules of the Association must be duly passed at a General Meeting, notice of which shall have been given in accordance with Rule 25.

ARTICLE 20 : Trophies

Trophies won by members shall be returned to the Association in time for presentation at the following Prize Meeting.

ARTICLE 21 : Formation of Classes

Promotion from one class to another will be decided by the Council.

All previous Rules and Regulations are hereby rescinded.

GUYANA NATIONAL RIFLE ASSOCIATION

Rules and Regulations

Appendix I

FULL BORE SECTION

RULES OF SHOOTING

Rules and Regulations

SECTION 1: General

Unless otherwise stated, the Rules of Shooting of the National Rifle Association of Great Britain shall apply.

SECTION 2: Rifles

- 2.1 Rifles, Sights and all Shooting Equipment shall be used only as permitted by the latest NRA or NSRA regulations.
- 2.2 'Free Rifle' practice or competition shall only be indulged in with the specific permission of the Council on every occasion.

SECTION 3: Ammunition

- 3.1 The correct amount of ammunition will be issued for each shoot. Any extra ammunition required, if available, will be paid for at rates fixed by the Council.
- 3.2 No ammunition shall be taken off the Ranges.
- 3.3 Any member not firing the full amount of ammunition issued shall return the remainder before leaving the Ranges. (It is an offence for any individual to be in possession of 7.62 mm Service Pattern ammunition)

SECTION 4 : Range Discipline

- 4.1 No aiming or snapping of an unloaded rifle is allowed, except on the firing point and after the order to commence firing is given.
- 4.2 No firing will take place until both Red Flags at Butts and Firing Point are withdrawn and only when the order to do so is given by the Range Officer.
- 4.3 Rifles will not be loaded until after the Firer is in actual position for firing and then only on the order to commence firing being given by the Range Officer.
- 4.4 On the order "***Cease Fire***" being given, **firing will immediately cease**, all firers will immediately open the breech of their rifles by drawing back the bolt; breeches will not be closed until the order to "***Carry On***" or "***Continue***" is given by the Range Officer.
- 4.5 A firer after completing his practice will before getting up ensure that his rifle is properly unloaded, *that there is no Live Round or Empty Case in the Chamber of the Rifle* and will leave the Firing Point with the breech of his rifle open, i.e. the Bolt fully drawn tack.
- 4.6 All misfires and all unused ammunition must be handed to the Range Officer in person. No one is allowed to leave the Ranges with live ammunition in his possession.
- 4.7 Unless otherwise detailed two Firers will be squadded to each target and will fire alternately, commencing with the firer at the right. Each will be responsible for recording the score of the other on the Score Card provided. On completion of the shoot, they will enter totals and initial, same before handing Cards to the Range Officer.
- 4.8 All empty cases are to be removed by the Firer from the Firing Point and given to the responsible officer.
- 4.9 The Range Officer reserves the right to refuse to allow anyone who reports late on the range (without a reasonable excuse) to participate in the shoot.

SECTION 5 : Duties of Range Officer

- 5.1 The Range Officer is solely responsible for the ready compliance with any Rules in connection with Range Discipline, especially those pertaining to safety measures. He will disqualify from using the ranges any firer who fails to comply with any of these rules after having been warned.

- 5.2 He will, before giving the order to commence firing, satisfy himself as to the following:
 - (a) All Butt Markers are under cover, i.e., in the Butts
 - (b) Red Flag at Butts withdrawn
 - (c) Red Flag at Firing Point withdrawn
 - (d) That the Butts has been informed of his intention to commence firing
- 5.3 He will allow no Aiming or Snapping on or in the immediate vicinity of the Firing Point while the Red Flag at Butts is hoisted. Firers may however adopt Firing Position in readiness but all breeches are to be opened.
- 5.4 He will immediately order the **“Cease Fire”** on seeing :
 - (a) Red Flag at Butts raised
 - (b) Any situation that is deemed to be potentially dangerous.
- 5.5 He will organise all details for Firing and settle all disputes arising therefrom, check and initial all Score Cards handed to him before handing over same to the Shooting Captain.
- 5.6 He will ensure that Firers’ rifles are properly unloaded before leaving the Firing Point on completion of their practice.
- 5.7 It is the duty of Firers to remove all Empty Cases, and ensure that the Firing Point is free from litter. The Range Officer will check that this is done.

GUYANA NATIONAL RIFLE ASSOCIATION

Rules and Regulations

Appendix II

INTERNATIONAL PRACTICAL SHOOTING CONFEDERATION GUYANA

Rules and Regulations

SECTION 1: The Name

The name shall be the International Practical Shooting Confederation Guyana and hereinafter referred to as 'IPSC Guyana'.

SECTION 2: DEFINITIONS

In these Rules and Regulations and every other resolution, rule and regulation of IPSC Guyana, unless otherwise specified or required in the context:

- (a) "Committee" means the Committee of IPSC Guyana established by Sections 4(1) and 5 of this Rules and Regulations and shall be the governing body of the region;
- (b) "Committee member" means a member of the Committee and is equivalent to "Director";
- (c) "General goals" refer to the provisions of Section 3;
- (d) "General meeting" includes a special general meeting and a general meeting of the Committee and or the membership body of IPSC Guyana;
- (e) "Guyana NRA" refers to the Guyana National Rifle Association.
- (f) "Group" includes any Body duly constituted in accordance with the applicable provisions of these Rules and Regulations which have been formally recognised as such and accepted for affiliation by IPSC Guyana and which shall be recognised by The Guyana National Rifle Association and or of the Government of Guyana.
- (g) "Group Co-ordinator" means the duly and democratically elected member to represent the "Group"

- (h) "In good standing" refers to a Group or an individual member whose annual dues, and any other levies have been paid and who is otherwise a current member of the Guyana NRA and IPSC Guyana;
- (i) "IPSC" means the International Practical Shooting Confederation;
- (j) "Full Member" means every person who is a member in good standing of IPSC Guyana.
- (k) "Region" means the entire country within the borders of the Republic of Guyana.
- (l) Residency is defined as the Region in which the individual is ordinarily domiciled for a minimum of 183 days of the 12 consecutive month period immediately preceding the date of the individual's membership acceptance. Ordinarily domiciled is a physical presence test and bears no relationship to any address of convenience, which might be maintained. The 183 day period need not necessarily be consecutive, nor the most recent 183 days of the 12 month period.
- (m) Words importing the masculine gender or the singular number also mean the feminine or neuter gender and the plural number as the case may be, and vice versa;
- (n) "Practical Shooting" means any shooting that involves movement with a loaded firearm.

SECTION 3: Objects & Goals

3.1 The General Objects and Goals of the IPSC Guyana shall be:

1. To encourage skill in Practical Shooting by providing instruction and practice in the safe use of firearms amongst IPSC Guyana's Members.
2. To establish the sport of practical shooting on solid foundations.
3. To promote its growth and safeguard its principles.
4. To regulate its conduct throughout the region of Guyana.

3.2 IPSC Guyana shall be operated and its administration conducted in such a manner as to meet the following criteria:

- (a) It shall be duly approved and sanctioned by the members of the Guyana NRA.
- (b) it shall be democratically implemented and have a formal written Rules and Regulations which have been duly adopted and ratified by a majority vote of its members and approved by the members of the Guyana NRA;
- (c) it shall be responsible to its membership;
- (d) it shall be representative of the practical shooting within the Region;

- (e) it shall respect and adhere to the general goals as set out herein and apply them in its matches.

3.3 In furtherance of the above objectives but not otherwise the IPSC Guyana shall have the following powers:

1. to offer, provide and contribute prizes for skill in Practical Shooting;
2. to publish or promote the publication or circulation of any books, pamphlets, periodicals and other printed matter calculated to promote the object of the IPSC Guyana;
3. to raise funds and invite and receive contributions from any person, business or company by way of subscription, donation and otherwise, provided that the IPSC Guyana shall not undertake any permanent trading activities in raising funds for its primary charitable object and will in turn, submit all monies to the Treasurer of the Guyana NRA;
4. The IPSC Guyana shall be a part of the Guyana NRA and shall be affiliated to the International Practical Shooting Confederation. Other affiliations may be made as deemed desirable by Committee.

SECTION 4: Structure

- 4.1 The Committee shall perform all acts and cause to be done all things necessary to keep the Region's affiliation with the IPSC current and in good standing.
- 4.2 The Management of the IPSC Guyana shall be controlled by a Committee which shall consist of: the Regional Director, the Liaison Officer, the Finance Co-Ordinator and/or Group Co-Ordinators.
- 4.3 The Committee shall be responsible for the following:
 - (a) to provide the Regional Director with whatever information he/she may require regarding the organisation, structure, subdivisions, membership, officers, policies, programmes, activities and regulations, or anything whatsoever related to the administration or conduct of the Region;
 - (b) to provide the Regional Director with a copy of the Rules and Regulations of IPSC Guyana, together with such amendments as may from time to time be made thereof and with two (2) copies of each issue of their official journal or publication, by whatever name, through which the Region communicates with its Groups;
 - (c) to maintain at all times current tables of organisations and lists of members, Groups and affiliates;

- (d) to conduct a competitive program in accordance with the current IPSC International Handbook of Rules sufficient to designate in each year a National Champion for the Region;
- (e) to select by fair and equitable means a National Team to represent the Region at World and International Championships;
- (f) to administer the sport of Practical Shooting vigorously and equitably and in accordance with the general goals as set out herein and to create efficient and democratically based Groups throughout the Region and to make Practical Shooting a respected national shooting sport within the Region;
- (g) to administer the rules of the sport of Practical Shooting and to ensure that all persons participating are members of a region of IPSC.

SECTION 5: Membership

- 5.1 All Members of IPSC Guyana must be financial and current members of the Guyana National Rifle Association (Guyana NRA).
- 5.2 Membership of the IPSC Guyana shall be open to persons or bodies interested in furthering the objects of the IPSC Guyana or participating in its organisation.
- 5.3 The membership of IPSC Guyana shall be composed of full members who shall be from one of the recognised Groups, upon application for membership, and has been approved for affiliation by the Committee pursuant to this Section, after which he/she must complete the sanctioned national safety course or other equivalent course approved by the Committee. Full members shall have the right to vote at all annual, general and Committee meetings of IPSC Guyana, which are open to the membership body.
- 5.4 Only current members of IPSC Guyana or any other IPSC Region shall be permitted to shoot or participate in the shooting activities of IPSC Guyana.
- 5.5 A resident of a Region shall not necessarily forfeit that status by virtue of being domiciled elsewhere outside of that Region while in the service of the Armed Forces, or a Government, or when as a condition of employment, or when unopposed by either of the two affected Region's Regional Directors in writing.
- 5.6 Group Membership
 - (a) Any Group wishing to associate with IPSC Guyana shall address itself to the Regional Director and provide whatever information he/she may require. On notification of acceptance for affiliation, the Group shall forward to the Finance Co-Ordinator the appropriate and then current affiliation fee.

- (b) It shall be the responsibility of the Regional Director to assess and make recommendations to the Committee regarding requests by any Group for affiliation with IPSC Guyana. Before recommending to the Committee acceptance of any Group seeking to affiliate itself with IPSC Guyana the Regional Director shall satisfy himself that the applicant group meets the following criteria:
- (i) it is democratically constituted and has a normal, written Rules and Regulations in a form acceptable to the Committee, consistent with the principles of these Rules and Regulations, which have been duly adopted and ratified by a majority vote of its members;
 - (ii) it is responsible to its membership;
 - (iii) it is representative of the practical shooters within the Group concerned;
 - (iv) it will respect and adhere to the general goals as set out herein and apply them in its championship program;
 - (v) it will maintain at all times current tables of organisation and current lists of members of the Group and submit the same to the Regional Director on a quarterly basis;
- (c) Acceptance of a Group shall be by a majority vote of the Committee.
- (d) A Group may disaffiliate from IPSC Guyana at any time by giving the Regional Director written notice of its decision to do so and the Regional Director shall forthwith declare the Group vacant.
- (e) The Committee may, by the vote of two-thirds (2/3) of its members, suspend the affiliation of any Group for failure to respect the general goals as set out herein or for any financial defalcation or mismanagement of the affairs of the Group. Alternatively, for misrepresentation of, or failure to represent, the best interests of the members of the Group or for failure to comply with the conditions of its affiliation.
- (f) Any Affiliated Group not having a written constitution at the time of coming into force of these Rules and Regulations, shall have a period of three hundred and sixty-five (365) days from the date upon which these Rules and Regulations come into force to prepare and ratify a written constitution for the Group and provide a copy thereof to the Committee, together with proof of its due and democratic ratification by the members of the Group. In default of ratifying and adopting a written constitution within the time limited above, the Committee may disaffiliate the Group or take such other steps, as it considers appropriate.
- (g) In the event that any Group should, for any reason, be without a Group Co-ordinator the vacancy may, so long as a quorum of Committee members remains in office, be filled by the Committee members from among the members of the relevant Group if they shall see fit to do so, otherwise such vacancy shall be filled upon the proper election by the Group of a Group Co-ordinator. In no event shall any Group be

without a Group Co-ordinator for more than sixty (60) days after which, if no Group Co-ordinator has been duly elected by the members of the Group, the affiliation of the Group with IPSC Guyana may be suspended until such time as a Group Co-ordinator is elected.

SECTION 6: Annual Subscription/Membership Fee

- 6.1 There shall be an annual subscription fee, due on 1st day of April of each year, of such a sum as shall be determined by Committee for the particular year next ensuing upon proper notice of a proposed variation from the previous year.
- 6.2 The annual subscriptions payable by members and Affiliated Groups shall be fixed from time to time by the Committee.
- 6.3 Any member or affiliated organisation whose subscription shall not have been paid by the 31st May for that year will automatically forfeit membership or affiliation and shall only be re-admitted to membership or affiliation on terms which shall be at the discretion of Committee.
- 6.4 Every member or affiliated organisation shall receive the IPSC Guyana's official receipt and ID Card, which may also act as evidence of membership or affiliation.

SECTION 7: The Committee

- 7.1 The Committee is the supreme policy making body of the Region.
- 7.2 The members of the Committee shall be elected for a term of one (1) year and shall receive no remuneration for acting as such but shall be entitled to prior approved reimbursement up to \$300,000.00 (three hundred thousand dollars) of all proper expenses incurred on behalf of the Region.
- 7.3 The Committee must be comprised of members in good standing of Guyana NRA and IPSC Guyana and shall be elected by members of IPSC Guyana.
The posts are:
 - (a) Regional Director
 - (b) Liaison Officer
 - (c) Finance Co-Ordinator
 - (d) Group Coordinators (One (1) from each affiliated Group)

7.4 Duties of Officers

1. Regional Director

- a. The Regional Director shall chair General Meetings and Meetings of Committee. He shall strive to enhance the harmony and efficiency of the IPSC Guyana.
- b. The Regional Director with the advice of the Committee is responsible for the conduct and management of the Region's affairs and is its chief Committee officer.
- c. The Regional Director shall be responsible for the activities of the IPSC Guyana at a national level, maintaining regular contact with the headquarters of the IPSC. He shall keep the other officers of the IPSC Guyana informed of activities of the IPSC Guyana and of IPSC and shall, in the course of his duties submit a report, agreed by Committee, at the General Meeting of IPSC Guyana. He shall, in conjunction with the Liaison Officer, co-ordinate the activities of each region and deal with all IPSC Guyana correspondence either himself or by passing it to the Liaison Officer or other member(s) of the Committee as appropriate.
- d. The Regional Director shall be elected by the membership for a term of one (1) year and shall be chairman of the Committee and ex-officio a member of all committees of the Region.
- e. At any General Meeting or Meeting of the Committee, in the event of a tie, the Regional Director shall be the adjudicator.
- f. The Regional Director shall be responsible for the preparation and publication of a Regional newsletter with respect to the affairs of the Region to be published in such frequency as the Committee may from time to time determine is appropriate. The Regional newsletter shall contain information with respect to the affairs of IPSC, the Region and the Groups, (if such information is provided by the Groups), and such other matters as the Regional Director deems appropriate for publication. The Regional newsletter shall be sent free of charge to each member.

2. Liaison Officer

- (a) The Liaison Officer shall keep a complete record of the proceedings of the IPSC Guyana and shall assist the Regional Director as required.
- (b) The Liaison Officer shall, in conjunction with the Regional Director, co-ordinate the activities of each region and deal with all IPSC Guyana's correspondence.
- (c) Assist the Regional Director in the execution of his duties;

3. Finance Co-Ordinator

- (a) The Finance Co-Ordinator shall keep an accurate record of all monies received, disbursed and invested by the Region. He will advise the Committee on financial matters and shall present a statement of account to the Committee and the Executive Council of the Guyana NRA whenever requested.
- (b) The Finance Co-Ordinator shall present an audited statement at the General Meeting.

4. Group Co-Ordinator

- (a) Each Group Co-Ordinator shall be responsible for the proper and efficient organisation and administration of his or her Group and for all shooting matters appropriate thereto. He will be the representative of IPSC Guyana within the Group as he is the representative of the Group within IPSC Guyana. Notwithstanding the foregoing, the constitutions of each Group shall provide and require that each Group shall have a Group Co-ordinator who holds office by virtue of a democratic process, he must be elected or appointed at a duly constituted General Meeting of the members of the Group, or appointed by a Board of Directors which has been duly constituted for that particular Group.

- 7.5 Any vacancy in the office of the Regional Director, shall be filled by the Liaison Officer who will become the acting Regional Director. The acting Regional Director shall within sixty (60) days of the office of the Regional Director becoming vacant, call for an election of a Regional Director to complete the balance of the term of the Regional Director who has vacated office. The election of a replacement Regional Director shall be conducted, mutatis mutandis, provided that no reference shall be made to a General Meeting.
- 7.6 Any Committee member, including the Regional Director, may be dismissed for cause by the vote of two-thirds of the membership of IPSC Guyana. A Committee member against whom a motion of dismissal is brought shall be invited to be present and to answer the allegations against him, but shall be required to withdraw before any vote is taken.
- 7.7 The past Regional Director shall be an ex-officio member of the Committee for the term following the term when he acted as Regional Director. Each Regional Director shall serve as an ex-officio member of the Committee for a term of one (1) year unless he resigns or is otherwise removed from office in accordance with the provisions of these Rules and Regulations. A past Regional Director shall be treated in all respects as a full member of the Committee, save and except that he shall have no right to cast any vote at a meeting of the Committee.

SECTION 8: Sub-Committees

- 8.1 The Committee may, by ordinary resolution, constitute, alter and dissolve such sub-committees as it considers expedient from time to time and may:
- (a) appoint and remove the members thereof;
 - (b) establish or modify the respective terms of reference, functions, powers, duties and responsibilities thereof.
 - (c) appoint any ex-officio member of the Region in good standing to a sub-committee and such sub-committee members serve only at the pleasure of the Committee. Sub-Committee members shall serve without compensation, fee or like remuneration and no sub-committee member shall, directly or indirectly, receive any profit from his position as such, but a sub-committee member may be reimbursed for reasonable expenses incurred by him in the performance of his duty.
 - (d) It shall in all cases be the responsibility of the chairman of each sub-committee to ensure that the Committee is kept fully and currently informed on the activities of his or her sub-committee.

SECTION 9: Committee Meeting

- 9.1 The Committee shall meet as often as is deemed necessary and as required.
- 9.2 The Committee shall report to the membership at the General Meeting.
- 9.3 Questions arising at any Committee meeting shall be decided by a majority of votes unless these Rules and Regulations provide otherwise. In the case of a tie, the Regional Director shall have a deciding vote. All votes at any such meeting shall be taken by ballot if so demanded by any Committee member present, but if no such demand be made, the vote shall be taken in the usual way by assent or dissent. A declaration by the Regional Director that a resolution has been carried and an entry to that effect in the minutes shall be admissible in evidence as prima facie proof of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution.
- 9.4 Any member of the IPSC Guyana shall have the right upon making a written request to the Regional Director and Liaison Officer, to attend any meeting of the Committee as an observer, or to consult minutes of past meetings of the Committee or the sub-committees thereof, or of general meetings of the IPSC Guyana.

- 9.5 The Committee may conduct meetings by telephone, e-mail correspondences or other telecommunications device as may be approved by a majority of the members of the Committee from time to time.
- 9.6 Where Committee meetings are held by telecommunications device, the device so approved must permit all members of the Committee participating in the meeting to communicate adequately with each other, must be consented to by all members of the Committee not less than seven (7) days in advance of the meeting, must ensure that each member of the Committee has equal access to the device chosen, must adequately provide for the accuracy of establishing a quorum and the recording of votes and ensure that the meeting is closed to all except those persons entitled to attend and/or participate.
- 9.7 Quorum
The Committee shall transact no business unless there is a quorum. The presence of 2/3 (two-thirds) voting members shall constitute a quorum, except as otherwise stipulated.
- 9.8 No Quorum
If within half an hour after the time appointed, for a meeting a quorum is not present, the meeting shall stand adjourned to the next convenient date and if at the adjourned meeting a quorum is not present, those members present shall constitute a quorum.
- 9.9 Absence
Any member of the Committee, except ex-officio members, who fails to attend three consecutive meetings without reasonable explanation shall be deemed to have retired and shall be notified accordingly.

SECTION 10: General Meeting

- 10.1 The Committee shall conduct a General Meeting every year and shall cause to be circulated a notice in writing convening the meeting not less than thirty (30) days prior to the date so specified.
- 10.2 In the case of groups, the Group Co-Ordinators shall circulate a Notice of the General Meeting to their respective Group Members not less than fourteen (14) days prior to the date so specified.
- 10.3 Such notice shall invite nominations in writing of candidates to fill vacancies in the Committee as required.
- 10.4 Each nomination shall be made with the consent of the candidate and shall be signed by at least three (3) full members and shall be delivered to the Liaison Officer. Such nominations shall be in writing and will be open for a period of thirty (30) days. Upon the expiry of the thirty (30) day period nominations shall be closed and, within fourteen days

after the closing of nominations, the Members shall vote to elect a new Committee from among those nominated. Voting shall be carried out by secret ballot at the General Meeting. The nominees receiving the most votes shall take office in their respective nominated positions at the General Meeting.

- 10.5 In the year in which the Regional Director's term of office expires, a notice shall be placed in a newspaper of general circulation, not later than thirty (30) days prior to the forthcoming General Meeting of the IPSC Guyana's Membership, calling for nominations for the position of Regional Director.
- 10.6 The notice convening the General Meeting shall include an agenda and motions may be put to the Committee only on items included in the agenda save that this restriction shall not exclude a motion relating to any matter properly raised under the heading of "any other business".
- 10.7 Every Committee member shall be entitled to have placed on the agenda such item(s) as he may request in writing. Items for inclusion in the agenda must reach the Regional Director not later than forty (40) days prior to the General Meeting at which the items are intended to be discussed.
- 10.8 The Agenda of the General Meeting will include:
1. The Minutes of the previous meeting
 2. The Regional Director's Report
 3. The Liaison Officer's Report
 4. The Finance Controller's presentation of the previous year's accounts and financial statements
 5. The Election of the new Committee
 6. Such other business as the agenda may prescribe.
- 10.9 The General Meeting shall be open to all full members who shall have an opportunity to discuss any items prior to them being voted upon.
- 10.10 Quorum
The General Meeting shall transact no business unless there is a quorum. The presence of twenty members, or one-third of the current membership, whichever may be the lesser, shall constitute a quorum.
- 10.11 No Quorum
If within half an hour after the time appointed for a meeting a quorum is not present, the meeting shall stand adjourned to the next convenient date as set by the Regional Director, and if at the adjourned meeting a quorum is not present, those members present shall constitute a quorum.

10.12 Returning Officer

Prior to the dissolution of the Committee, a “Returning Officer” must be elected from the Committee by the Members present at the General Meeting and this Returning Officer may vote only in the case of a tie, in which case he has a casting vote.

SECTION 11: IMPLEMENTATION OF THE RULES AND REGULATIONS

- 11.1 For the purposes of implementation existing officers of the Executive Council of the Guyana NRA will preside over the process of implementation. The only current post held regarding IPSC and IPSC Guyana is the post of ‘Regional Director’. Pursuant to the approval of the Final Draft by the Executive Council of the Guyana NRA in 2012 and in accordance with Article 21 of the Constitution of the Guyana NRA, the Executive Council shall then move a motion on June 06, 2012 to amend the Rules and Regulations of the Guyana NRA to adopt these Rules and Regulations of IPSC Guyana as Appendix II.
- 11.2 Upon the Rules and Regulations of IPSC Guyana being adopted as Appendix II on the date set out below, the current Regional Director shall continue in office for the purposes of facilitating the provisions for appointment of the Committee. Notice shall be served of the vacancies and the nominations and elections will proceed as provided at Section 10 herein.

SECTION 12: Amendment of the Rules and Regulations

- 12.1 Amendment of these Rules and Regulations shall be made at a General Meeting of IPSC Guyana.
- 12.2 Notice of any motion to amend these Rules and Regulations and suggested amendments which are to be submitted to a General Meeting shall be forwarded to the Regional Director/Liaison Officer in writing not less than thirty-one days prior to such meeting at which the Motion is to be entertained.
- 12.3 In order to be carried, a motion for the amendment must be agreed by a two-thirds majority of the members present. Voting may be cast by Committee Members who are in direct contact with the meeting executive at the time of the meeting by telephone or other telecommunications device as may be approved by the Committee from time to time.

SECTION 13: LEGISLATION, INTERPRETATION AND DISCIPLINE

13.1 Legislative Power

The Committee shall have the power to legislate on any matter not provided for in the Rules and Regulations and to formulate and promulgate such by-laws, rules and regulations as may be necessary or appropriate provided that same are not inconsistent with any of the principles contained in these Rules and Regulations. These changes will shall follow the provisions as set out in Section 12 above.

13.2 Interpretation of the Rules and Regulations

- (a) As to all matters not provided for in these Rules and Regulations, the conduct of the affairs of the Region shall be regulated by decision of the Committee which shall be the sole authority for the interpretation of these Rules and Regulations and all rules or regulations made thereunder.
- (b) The decision of the Committee on any question of interpretation, or upon any matter affecting IPSC Guyana and not provided for by these rules shall be final and binding upon all members, but subject to appeal at any General Meeting at which time it will be subject to ratification of the majority of the membership of a duly convened Meeting.

13.3 Discipline

- (a) The Committee shall have the power and the right, for good and sufficient reason to suspend from association within the Region, or to impose any such lesser penalty as it shall think proper, on any individual or Group to IPSC Guyana, whose conduct is in breach of the by-laws, rules or regulations of the Region, or if the Group or individual member is likely, in the view of the Committee, to bring the sport, the Group or the Region into disrepute or has for any reason been expelled from the Guyana NRA.
- (b) The Committee shall likewise have the power to expel or disbar from competition any member.
- (c) In any such case, the Committee shall serve written notice by registered mail of its intention to consider disciplinary action and the grounds therein and the Member or Group Co-Ordinator on behalf of his Group, as the case may be, shall be invited to attend a meeting of the Committee, or to send a representative, in order to make representations or call evidence before such meeting. The member or Group Co-Ordinator may, in lieu of attending or sending a representative to the meeting, submit a written statement in response to the grounds contained in the notice. In no case shall the notice be sent less than fourteen (14) days prior to the date of the meeting at which the matter is intended to be considered.
- (d) If two thirds of the Committee members, after due consideration of all relevant evidence, including any submissions by the member or Group Co-Ordinator on behalf of his Group, find the allegations of misconduct to be substantiated, a motion stipulating penalty shall be proposed and seconded. A motion stipulating penalty must receive a majority of two thirds in order to take effect. The member or the Group Co-Ordinator concerned shall be informed in writing of the Committee's decision.
- (e) The Committee can recommend termination of membership, if the case so permits, to take effect only after a ninety per centum affirmative vote at a General Meeting.

SECTION 14: G.N.R.A./I.P.S.C. Guyana Shooting Events

- 14.1 The Officer-in-Charge of the Timehri Range, TSU Range, (or any future approved Range), any Member of the National Range Officers Institute of Guyana (NROI GY), a U.K.P.S.A. qualified coach or Range Officer, a U.S.P.S.A. Range Officer or any IROA Range Officer of any club approved by the IPSC Guyana shall be a Range Officer of IPSC Guyana.
- 14.2 The Range Officer in charge of the range will always have the power to refuse permission to any shooter whose conduct he considers unsafe, or whose firearm or equipment he considers un-suitable.
- 14.3 **Range Rules**
1. The Committee shall draw up Range Rules which shall govern the conduct of shooting on any range. These rules should conform to those laid down by the I.P.S.C.
 2. The Range Officers approved by IPSC Guyana and those of NROI GY shall be responsible for the strict enforcement of these rules, as well as any which may be in application at ranges under military control.
 3. Only firearms and ammunition suitable for the range in use shall be used.
- 14.4 **Visitor Shooters/Competitors**
1. Visitor shooters or competitors may be invited to shoot by members of the IPSC Guyana with the written sanction of a current Regional Director or the Guyana National Range Officer's Institute.
 2. Such visitors shall automatically become members of the IPSC Guyana for that day.

SECTION 15: Finance and Administration

- 15.1 Monies
- (a) All monies received shall be paid to the Treasurer of the Guyana NRA.
 - (b) The Committee may hire, retain or appoint such staff or advisors as the administration of the Region may require and may award such salary, fee, honoraria or reimbursement of expenses as may seem to it to be appropriate.
- 15.2 Any Group in arrears of paying its affiliation fee for more than ninety (90) days may be suspended or removed from association with the Region by the Regional Director, whereupon the Group shall be declared vacant.
- 15.3 The Regional Director and any one other elected member of the Committee are authorised to execute all documents on behalf of IPSC Guyana unless otherwise herein specifically provided.

SECTION 16: Insurance

The IPSC Guyana's Committee shall have the power to decide and secure the necessary premiums to effect the cover of third party claims and to provide an indemnity by way of a public liability insurance policy or otherwise in respect of legal liability for accidents resulting in bodily injury or damage to property arising on any range or at any club premises. The Committee shall have the power to secure whatever Insurance Policy it may consider necessary.

SECTION 17: Indemnification

By acceptance of affiliation or membership to the IPSC Guyana, and thereby of affiliation or membership in the Region, every member or group is deemed fully and absolutely to indemnify the IPSC Guyana and the Committee against any claims, liabilities, expenses or demands for any injury, damages, or loss, however sustained or caused, whether by negligence or otherwise, to or by himself, his dependents, heirs or executors at any competition, shooting or other event organised or sanctioned by the IPSC Guyana.

SECTION 18: Termination

- 18.1 A motion to terminate the Region shall be treated as an amendment to the Rules and Regulations.
- 18.2 The IPSC Guyana may be terminated, by resolution at a General Meeting. A resolution of termination must be carried by not less than ninety percent of the voting members present.
- 18.3 In the event of a motion for termination being carried, the Committee shall, after the satisfaction and settlement of all debts and liabilities of the Region, proceed to make an inventory of the remaining assets and should there remain any monies whatsoever, this shall not be distributed amongst the members but shall be given or transferred to a charitable organisation(s) having similar objects or shall offer them to the shooting organisation(s) that it shall deem to be the most suitable recipient or recipients.

SECTION 19: INCORPORATION OF IPSC Guyana

- 19.1 In the event that the Committee decides to incorporate IPSC Guyana as a body corporate without share capital under the Companies Act 1991, Laws of Guyana, these Rules and Regulations, and any valid amendments thereof shall be adopted and ratified as the first By-Law of such corporation.

19.2 In such case the members of the Committee applying for incorporation shall continue to sit as Committee members for the duration of their terms of office then remaining.

SECTION 20: SEAL and LOGO

The seal and/or Logo, an impression whereof is stamped on the following page, shall be the seal/official Logo of IPSC Guyana.



The undersigned hereby certify that these Rules and Regulations were duly ratified and adopted by the Executive Council of the Guyana NRA on the 5th day of September, 2012 pursuant to Motion by Handgun Captain, Ryan McKinnon. Further, these Rules and Regulations were duly adopted at the Annual General Meeting dated the 31st day of January, 2013.

(duly signed)

Gary Best - President of Guyana NRA
of Guyana NRA

(duly signed)

Ryan McKinnon – Proposer of Motion

(duly signed)

Ryan Sampson - Secretary

(duly signed)

Vidushi Persaud - Seconder of Motion

GUYANA NATIONAL RIFLE ASSOCIATION

Rules and Regulations

Appendix III

SMALL BORE SECTION

RULES OF SHOOTING

Rules and Regulations

SECTION 1: General

Unless otherwise stated, the Rules of Shooting of the National Rifle Association of Great Britain shall apply.

SECTION 2: Range Rules (TSU)

The following Rules are applicable to Indoor Ranges used by the Club:-

- 2.1 Persons entering the range are required to wear hearing and eye protection at all times.
- 2.2 Always keep the firearm pointed in a safe direction.
- 2.3 Always keep your finger off of the trigger until you are aiming at the target and ready to shoot.
- 2.4 Firearms must not be loaded, unless on the firing line and you are given permission to do so by the range officer.
- 2.5 Handling of firearms while anyone is downrange is strictly prohibited.
- 2.6 When 'Dry-firing' firearms must be pointed down range.
- 2.7 At no time shall there be more than three shooters in the range unless authorised by the range officer. As such, persons in the next shooting detail must wait outside, clear of the range entrance.
- 2.8 If spoken to on the firing line, do not turn around to make your reply.
- 2.9 Firearms must be unloaded and made safe before being benched.
 - a. Revolvers – Cylinder out and chambers empty.

- b. Auto loaders – Slide open, magazine removed and ensure breech is empty.
 - c. Rifles – Bolt open and ensure breech is empty.
- 2.10 Members with their personal firearm(s) desirous of shooting same shall use the designated ‘safe unloading area’ to unload their firearm(s), make it safe and inform the range officer before entering the range.
- 2.11 Members with Personal firearm(s) not desirous of shooting same shall use the designated Safe Unloading Area to unload their firearm, make it safe and then lodge the firearm(s) with the police in the arms room before proceeding to the range.
- 2.12 In the event of equipment malfunction, cease firing, do not turn around, raise non-shooting hand and report the problem to the range officer.
- 2.13 No Smoking, eating or drinking will be allowed inside the range. This is also not recommended around the immediate surroundings of the range facility.
- 2.14 No one under the influence of alcohol or drugs will be allowed inside or around the range facility.
- 2.15 Absolute discipline must be maintained at all times. Violators of any range rules may be asked to discontinue shooting and can be denied the right to do so until further notice.

Section 3 - Range Rules (Timehri)

3.1 Procedural Penalties

Procedural penalties are imposed when a competitor fails to comply with procedures specified in a written stage briefing and/or is found to be in violation of other general rules. This will incur a -10 points per penalty.

3.2 General Regulations – Match Disqualification

A competitor who commits a safety infraction or any other prohibited activity during an the match will be disqualified, and will be prohibited from attempting any remaining courses of fire regardless of the schedule or physical layout of the match. Completed stages will be scored and included in official results however no rewards will be given for prizes or placement earned.

3.3 Accidental Discharge

Examples of accidental discharge include, but are not limited to:

- 1. A shot which occurs while the competitor is actually loading, reloading or unloading a firearm.

2. Any shot fired un-intentionally during the course of fire while manipulating the firearm or while not directly engaging a target.

3.4 *Unsafe Gun Handling*

Examples of unsafe gun handling include, but are not limited to:

1. Handling a firearm at any time except when in a designated safety area or when under the supervision of, and in response to a direct command issued by, an authorized Match Range Officer. This does not apply when gripping a firearm that is holstered on your person.
2. Allowing the muzzle of a firearm to point uprange, or past the default 180 degree line from the competitor's position separating downrange from uprange.
3. Dropping a firearm or causing it to fall, during a course of fire, loaded or not.
4. Allowing the muzzle of a firearm to point at any part of the competitor's body during a course of fire (i.e. sweeping). Not applicable if sweeping occurs while drawing or re-holstering, provided the competitor's fingers are clearly outside the trigger guard.
5. Allowing the muzzle of a loaded handgun to point rearwards uprange beyond a radius of 1 meter from a competitor's feet during drawing or re-holstering.
6. Failure to keep the finger outside the trigger guard while clearing a malfunction where the competitor clearly moves the firearm away from aiming at targets.
7. Failure to keep the finger outside the trigger guard during loading, reloading, or unloading.
8. Failure to keep the finger outside the trigger guard during movement except when shooting on the move.
9. Having a loaded firearm other than when specifically authorized by a Match Range Officer.
10. Retrieving a dropped firearm. Dropped firearms must always be retrieved by a Range Officer.
11. Dropping an unloaded firearm or causing it to fall outside of a course of fire is not an infraction. However, a competitor who retrieves a dropped firearm will receive a disqualification.
12. Having a loaded firearm other than when specifically authorized by a Match Range Officer.
13. Using prohibited and/or unsafe ammunition.
14. Wearing or using more than one firearm during a course of fire.

3.5 *Unsportsmanlike Conduct*

Competitors will be disqualified for conduct which a Range Officer deems to be unsportsmanlike.

Examples include, but are not limited to, cheating, dishonesty, failing to comply with the reasonable directions of a Match Official, or any behavior likely to bring the sport into

disrepute. The Range Master must be notified as soon as possible and have the final say. Competitors being disqualified for this will have all previous stage results stamped as disqualified.

1. A competitor who is deemed by a Range Officer to have intentionally removed or caused the loss of eye or ear protection in order to gain a reshoot or advantage will be disqualified.
2. Other persons may be expelled from the range for conduct which a Range Officer deems to be unacceptable. Examples include, but are not limited to, failing to comply with the reasonable directions of a Match Official, interference with the operation of a course of fire and/or a competitor's attempt thereof, and any other behavior likely to bring the sport into disrepute.

3.6 *Prohibited Substances*

1. All persons are required to be in complete control both mentally and physically during the match. The abuse of alcoholic products, non-prescription and non-essential drugs and the use of illegal or performance enhancing drugs, irrespective of how they are taken or administered, to be a serious offense.
2. Except when used for medicinal purposes, competitors and officials at matches must not be affected by drugs of any sort during matches. Any person, who in the opinion of the Range Master is visibly under the influence of any of the items described herein, will be disqualified from the match and may be asked to leave the range.

We, the undersigned hereby certify that this 30-paged Constitution was duly ratified and adopted by the Annual General Meeting of the Guyana NRA on the 27th day of January, 2014.

As at this date, this is the current, updated and Official Constitution of the Guyana National Rifle Association which includes three (3) Appendices being as follows:

1. Appendix 1 – Rules and Regulations for the Full Bore Section
2. Appendix 11 – Rules and Regulations for the International Practical Shooting Confederation Guyana
3. Appendix 111 – Rules and Regulations for the Small Bore Section

Dated this 27th day of January, 2014

Annual General Meeting

(Police Officers' Mess)

President of Guyana NRA

Secretary of Guyana NRA

Proposer of Motion

Secunder of Motion